



# STAFF VACANCY

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**POSITION:** **Private Sector Development Coordinator**  
National Incident Management Systems and Advanced Technologies (NIMSAT)  
Institute, University of Louisiana at Lafayette

**RESPONSIBILITIES:** The successful candidate will be the primary interface and liaison between the Institute's public and private sector partners and will collect needs and desires from each sector to inform the research and development efforts of the NIMSAT Institute. He/she will launch and maintain a statewide campaign to engage Louisiana businesses in the disaster management practices of the State, working in close concert with state agency stakeholders. He/she will contribute to internal senior leadership meetings regarding the development of plans, goals, and objectives for new initiatives and programs for the business community. He/she will develop long and short-term fundraising plans and activities and will cultivate, acquire, retain and upgrade major donors through relationship building.

**QUALIFICATIONS:** Bachelor's degree (master's preferred) in Business, Communications, Marketing, or a closely related field. Three years of relevant business and/or fund development experience. Strong oral and written communication, social perceptiveness, and critical thinking skills desired with preference given to candidates demonstrating them in the private sector context. Knowledge of homeland security and emergency management practices preferred.

**ENVIRONMENT:** The National Incident Management Systems and Advanced Technologies (NIMSAT) Institute, a homeland security and emergency management institute at the University of Louisiana at Lafayette. Comprising over thirty public and private sector partners from across sixteen states, the NIMSAT Institute's mission is to enhance national resiliency to a full range of disasters and empower the homeland security and emergency management community through education, training, and operational support.

**SALARY:** Commensurate with qualifications and experience.

**APPLICATIONS:** The search committee will review applications starting immediately and continue until the position is filled. Candidates should send a letter of intent, curriculum vitae, and contact information of at least four references. Additional materials, of the candidate's choice, may also be sent. Applications should be sent to:

Private Sector Development Coordinator Position  
NIMSAT  
P.O. Box 44932  
Lafayette, Louisiana 70504-4932

EEO#: RD 54-08